



NCRE a tutorial MS Office-Second Edition

By FENG BO QIN

paperback. Condition: New. Ship out in 2 business day, And Fast shipping, Free Tracking number will be provided after the shipment.Pages Number: 307 Publisher: China Railway Pub. Date: 2011-1-1. This book is the National Computer Rank Examination - class ms office tutorial is based on the NEEA in 2008 developed the outline for the latest exam - class ms office written request is made. the new framework requires the platform to use windows xp office 2003 office software environment. The book is Chapter 6. the main contents include computer basics. windows xp operating system. word processing software. word 2003. spreadsheet authoring software excel 2003. presentation authoring software powerpoint 2003. internet-based. This book follows the outline of the content requirements in the preparation of the structure is reasonable. clear and concise language. difficult dispersion. the book uses examples to explain more application software. According to test the different requirements of the end of each chapter to collect different types of exercises for readers to grasp the main content in a short time to master the knowledge points and successfully pass the exam. This book is suitable as the National Computer Rank Examination a ms office materials. can be used as schools...



Reviews

The most effective pdf i possibly read. It is amongst the most amazing publication i actually have go through. You are going to like the way the author publish this pdf.

-- Chelsea Durgan PhD

I actually started off looking over this pdf. I am quite late in start reading this one, but better then never. Once you begin to read the book, it is extremely difficult to leave it before concluding.

-- Mr. Bertrand Anderson DDS