PowerPoint Essentials: A Guide for Real-Life Users (Not Technicians!)

By George W Rumsey

Createspace, United States, 2014. Paperback. Book Condition: New. 229 x 152 mm. Language: English . Brand New Book ***** Print on Demand *****.This instructional manual is not an exhaustive guide to Microsoft PowerPoint, but is a compass, directing you toward key concepts, terms, and commands you need to understand in order to use PowerPoint effectively and navigate presentations efficiently. It is geared towards users of PowerPoint 2013 or 365, but is also appropriate for users of Microsoft Office 2010.

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