

# Mastering Excel: Conditional Formatting (Paperback)

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## Reviews

*Excellent e-book and useful one. It can be rally intriguing throgh looking at time period. Once you begin to read the book, it is extremely difficult to leave it before concluding. (Pasquale Klocko)* 

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## MASTERING EXCEL: CONDITIONAL FORMATTING (PAPERBACK)



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Createspace Independent Publishing Platform, United States, 2017. Paperback. Condition: New. Language: English . Brand New Book \*\*\*\*\* Print on Demand \*\*\*\*\*. In this lesson we cover all the options for applying conditional formats to a workbook. Conditional formats are formatting rules that we can apply so when a cell s number changes, the format will change automatically. This is an excellent feature to use to draw a user s attention to outlying numbers, problem areas or to give a quick visual summaries of the data. We will cover: \* Highlight Cell Rules \* Top/Bottom Rules \* Data Bars \* Color Scales \* Icon Sets \* Using Formulas In all the above, we will also go into how to customize all the options to make any report automatically update itself according to the criteria we set. Like the other lessons, this lesson contains a link where you can download a follow along workbook and practice what is covered. Note: If you know about conditional formatting and consider yourself an Excel expert, this book is not for you. This is for Excel beginners who want to learn about this feature in plain English with no technical jargon. The images, exercises and workbook are for Excel 2013 for Windows. Most of the images and exercises will work with Excel 2010/2007 (but there may be slight differences). The workbook will not work with Excel for Mac.

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