



## Outlook 2007 Business Contact Manager For Dummies

By Karen S. Fredricks, Lon Orenstein

John Wiley and Sons Ltd. Paperback. Book Condition: new. BRAND NEW, Outlook 2007 Business Contact Manager For Dummies, Karen S. Fredricks, Lon Orenstein, Keep track of customers, coordinate projects, and implement initiatives The fun and easy way(r) to put BCM to work and make more money in less time Looking to make the most of Business Contact Manager? This nuts-and-bolts guide gets you up and running with this powerful software in no time. You'll take advantage of the latest features -- from customizing fields to integrating with Office Accounting -- to keep your business operating smoothly. Create quotes, orders, and invoices in a flash so you can focus on sales! Discover how to: Create and manage a database Organize your day Share data among multiple users Synchronize laptop data with a master database Improve your customer relationships.

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